



OBC PLAN EXAMINATION CHECKLIST

Information required to be on drawings for all commercial and multi-family uses based on the Cincinnati Building Code and Ohio Building Code:

- ____ Architect or Engineer's stamp/seal/date and original signature as required by Code or Fire Protection System Designer's Certification number and original signature
- ____ Existing and proposed uses of space/building as defined by the Code
- ____ Type of building materials used in the construction of exterior and interior walls, floor/ceiling and roof framing
- ____ Site plan or key plan indicating the location of a building on the site or space within the building, site survey and engineered site work, utility and grading plan
- ____ Number of occupants including breakdown into areas
- ____ Dimensions to property lines and other buildings on the same lot
- ____ Existing and proposed height of structure in number of stories and linear foot
- ____ Existing and proposed area in square feet per floor of affected space or building
- ____ Light and ventilation requirements of affected spaces/building
- ____ Room dimensions, including ceiling heights
- ____ Means of egress, including sizes and locations of doors, corridors, stairways, etc.
- ____ Door hardware information
- ____ Means of egress lighting and location of exit signs
- ____ UL ratings of all required fire resistive construction including structural members, shafts, stairwells, firewalls, fire separation walls, party walls, and mixed use separations
- ____ Fire rating classifications of all finish materials
- ____ Information on all required fire protection systems including sprinklers, alarm systems, smoke detection systems, and standpipes (location of alarms, manual pull stations, smoke detectors, standpipes, etc.)
- ____ Exterior envelope requirements related to Energy Conservation
- ____ Size, type and operation of glazing (windows)
- ____ Type, fire classification rating and construction of roof coverings
- ____ Fireplace sections
- ____ Information on elevators and dumbwaiters
- ____ Location, number, type and installation details of plumbing fixtures
- ____ Air distribution information including type, size or location of mechanical equipment, combustion air, ductwork, chimneys, vents and ventilation air supply
- ____ Applicable ADA information regarding alterations, additions and new buildings